

Test Coordinator Monthly Webinar

February 10, 2021



RIDE Rhode Island
Department
of Education

Test Coordinator Monthly Webinars

- **Details:**

- **WHO:** district and school test coordinators, special education directors, EL directors, data managers, technology coordinators
- **WHAT:** As much as possible, webinars will be organized to follow tasks necessary to complete between TC webinars in order to have a successful test administration year.
- **REGISTRATION:** www.ride.ri.gov/tc

- **Webinar Calendar (Wednesdays at 10:00am) – Save the Dates!**

- March 17, 2021
- April 14, 2021
- May 19, 2021
- June 9, 2021
- July 21, 2021



Agenda for February 10, 2021

- **Preparing for 2020-21 State Assessments**
 - NAEP
 - Student Registration Information
 - Training for State Assessments
- **State Assessment Calendar**



Preparing for the 2020-21 State Assessments



NAEP 2021

- **Postponed**
 - Rescheduled to Spring 2022
- **School & Teacher Questionnaire Study**
 - **Purpose:** To gather contextual information on student experiences during school closures, remote, & hybrid instruction
 - **Coordinators:** NAEP State Coordinator, School Coordinators, & NAEP Representatives (field staff)
 - **Window:** February 15 to March 26
 - **Respondents to online surveys:**
 - School Questionnaire
 - School principal or other school administrator
 - 40 minutes
 - Teacher Questionnaire
 - Grade 4 or 8 mathematics and reading teachers
 - 25-35 minutes
- **Reporting**
 - National & State level
 - Fall 2021
- **School Survey Study (TBD)**



Student Registration Information

- **NGSA:** Student registration data already being passed to Cambium; test coordinators can access information through the NGSA TIDE now.
- **DLM:** Student registration file loaded into Kite Educator Portal the week of February 1. Test coordinators have access to students in Kite Educator Portal to create student rosters.
- **RICAS:** Student registration data will be submitted daily. Test coordinators will be able to access PAN for PNP on February 11.
- **PSAT 10 and SAT:** Student registration files passed to vendor.
 - *March 4:* Test coordinators can access the College Board TIDE to review student information and assign accommodations.
- **District and School Test Coordinator Accounts:**
 - Information from the School Directory is used to create district and school test coordinator accounts
 - http://www2.ride.ri.gov/Applications/MasterDirectory/Organization_Default.aspx
 - Email assessment@ride.ri.gov if directory information is incorrect.
 - District and school test coordinators are responsible for creating test administrator accounts.



To Update Student Registration Information

- **NGSA:** Changes cannot be made in the NGSA TIDE system.
 - **Public Schools:** Update information in Student Information System (SIS) and changes will appear in NGSA TIDE the next day.
 - **Outplacement Schools:** Call sending district to have student information changed.
- **DLM:** Changes can be made in the Kite Educator Portal (EP) system.
 - **Public Schools:** Update information in SIS and in Kite EP and assign the student to appropriate rosters.
 - **Outplacement Schools:** Update information in Student Information System (SIS) and in Kite EP and assign the student to appropriate rosters. *Call sending district to have student information changed in SIS.*
- **RICAS:** Changes cannot be made in the PearsonAccess^{Next} (PAN) system.
 - **Public Schools:** Update information in SIS and changes will appear in PAN the next day.
 - **Outplacement Schools:** Call sending district to have student information changed.
- **PSAT 10 and SAT:** Changes cannot be made in the College Board TIDE system.
 - **Public Schools:** Update information in SIS and changes will appear in the College Board TIDE system within 24 to 48 hours *beginning in March.*
 - **Outplacement Schools:** Call sending district to have student information changed.



Training for State Assessments

Test Coordinators: Required Training

State Assessment	Dates
Q&A for State Assessments	<i>Recording Available</i>
Accommodations Webinar (RICAS and NGSA)	<i>Recording Available</i>
General State Policies Overview	Recording/Presentation to be Posted by 2/12
DLM	Recording/Presentation to be Posted by 2/12
SAT and PSAT 10	<i>On Following Slide</i>
RICAS	Option 2: February 10 (1:00 – 2:30PM)
NGSA	Option 2: February 11 (1:00 – 2:30PM)

Recordings, 2020-21 Training Calendar, and Google Calendar at www.ride.ri.gov/assessment-training



Training for State Assessments: PSAT 10 and SAT

Test Coordinators: Required Training

- Part 1: Overview of digital testing
 - [Session 1: March 16 \(10 – 10:30AM\)](#)
 - [Session 2: March 24 \(10 – 10:30AM\)](#)
- Part 2: Hands-on digital workshop (via Zoom)
 - [Session 1: March 16 \(10:30 - Noon\)](#)
 - [Session 2: March 24 \(10:30 - Noon\)](#)
- **Both** parts are required for test coordinators.
 - This training will take the place of the online modules. Test Coordinators will not need to complete the online modules if they attend these sessions.
 - Webinars will be recorded and posted at www.ride.ri.gov/assessment-training.



Training for State Assessments:

Test Administrators: Required Training

State Assessment	Mode	Dates Available	Link	Notes
RI State Assessment (RISAP) Policies and Procedures	Presentation given by district test coordinators	TBA	TBA	Editable presentation provided by RIDE
ACCESS for ELLs and Alternate ACCESS*	Online Modules	<i>Now</i>	WIDA Secure Portal	
DLM*	Online Modules	<i>Now</i>	Moodle Training Site	RI Guide to Required Training
SAT and PSAT 10	Online Modules	Week of March 1	TBA	
	Proctor & Hall Monitor Training	<i>Now</i>	www.ride.ri.gov/assessment- training	In handouts
RICAS	Online Modules	TBA	RICAS Resource Center	Supplement main training
NGSA*	Online Module	<i>Now</i>	RI NGSA Portal	TDS usage only, need main training

*TAs need accounts to access the training. Make sure accounts are up-to-date.

2020-2021 State Assessment Calendar

All schools are expected to administer all state assessments as computer-based tests in person, in the school building.

Test Window Opens	Test Window Closes	Test	Grades
January 4	March 12	ACCESS	K-12
January 4	March 12	Alternate ACCESS	1-12
<i>Assessment postponed until 2022</i>		NAEP (reading, math)	4, 8
<i>Feb 15</i>	<i>March 26</i>	NAEP School and Teacher Questionnaire	4, 8
April 5	<i>May 28</i>	DLM ELA, Math, Science	3-8, 11
March 29	<i>May 14</i>	RICAS ELA	3-8
<i>April 12</i>	May 28	RICAS Math	3-8
April 26	<i>June 4</i>	NGSA Science	5, 8, 11

Test Window	Make-Up Window	Test	Grades
April 13 - 15	April 27-29	SAT School Day (Digital)*	11
April 13 – May 5**		PSAT10 (Digital)*	10
April 13	April 27	SAT School Day (Paper)* homeschooled, out-of-state students	11

*The SAT School Day – Paper test window is only for homeschooled students and students who are enrolled in out-of-state schools. Any student requiring a paper-edition as an accommodation will test during the PSAT/SAT Accommodated Testing Window.

**Similar to other state assessments, PSAT 10 now has one test window. Schools can conduct make-up testing on any date as long as all testing is completed by May 5th.



Questions

- **Please enter any questions you have into the questions tool.**



Assessment Office Contact Information

- Assessment Data Portal:
 - Public Site: <https://www3.ride.ri.gov/ADP>
 - Confidential Site: <https://portal.ride.ri.gov/Account/Login>
- Assessment Mailbox: assessment@ride.ri.gov
- Heather Heineke
 - DLM, PSAT10, SAT, testing accommodations
 - 401-222-8493
 - Heather.Heineke@ride.ri.gov
- Jackie Branco
 - NAEP, data quality
 - 401-222-4685
 - Jacqueline.Branco@ride.ri.gov
- Kamlyn Keith
 - RICAS, NGSA
 - 401-222-8413
 - Kamlyn.Keith@ride.ri.gov
- Phyllis Lynch
 - Director of Office of Assessment
 - 401-222-4693
 - Phyllis.Lynch@ride.ri.gov
- Ana Karantonis
 - ACCESS for ELLs, psychometrics
 - 401-222-8940
 - Ana.Karantonis@ride.ri.gov

